



Dear Vendors:

First of all thank you for your support and Participation in this year's, Arab American Festival. The event is approaching fast and there are several things to keep in mind. I have included a list of these things as reminders.

ALL Food Vendors:

- Food Vendors are not permitted to sell any kind of beverages unless it's marked on their application and beverages fee is paid.
- Must Possess a Temporary Special Events Health License, if you have a current one for your Company you still must check and make sure it is valid for Special Events.
- **EACH FOOD VENDOR IS REQUIRED TO HAVE THEIR OWN FIRE EXTINGUISHER! IF NOT YOU MAY NOT BE APPROVED TO PARTICPATE BY THE FIRE DEPARTMENT.**
- Each food vendors' responsibility is to have their own containers for waste water and used oil. You are NOT allowed to waste water on the ground.
- Once The Fire Department or County inspectors leave the festival ground, **NO FOOD VENDORS** will be allowed to setup **UNDER ANY CIRCUMSTANCES** unless with a **WRITTEN PERMIT** from The Fire Department and County.
- Paid extra electricity fee is covering the festival operation hours only; there will be NO electricity overnight.

The Website and link to obtain the Health License is:

<https://www.maricopa.gov/documentcenter/view/6283>

Any further questions regarding to this license: Please Call Maricopa County: **(602) 506-6978**

Maricopa County Environmental Services Department:

1001 N. Central Ave., Suite # 100, Phoenix 85004

Or email: SpecialEvents@mail.maricopa.gov

2. ALL Vendors selling products MUST obtain a Temporary Sales Tax License.
Please contact: **The City of Phoenix (602) 262-6785**
3. Loading times for ALL Vendors/Sponsors will be **Saturday at 12:00pm**. All the booths will need to be fully set-up and ready to go by **2:00pm**. The Load-in areas will be located on the 3rd St. entrance. **NO VEHICLES** will be allowed in after **2:00pm!** If you do not need to use a vehicle to get your materials for your set up inside the park you may check in later. If you have ANY questions about this please contact us.
4. Vendors' parking is at 3rd Street entrance; check out our website for "WHERE TO PARK".
5. All vendors are prohibited to give away or distribute **FREE WATER, SNACKS**, or **ANY** kind of food & beverages. This behavior is damaging other vendors that invest in their food booths.
6. Teardown and cleanup needs to be done By **Sunday at 11:00pm**. Please be sure to leave your spot clean with no damages, to refrain from loosing your refundable security deposit.

THANK YOU!